Farewell Speech Example

As I prepare to leave [insert company, role or other situation], I can't help but reflect on just how wonderful the time I have spent here has been. I have had an opportunity to get to know such amazing people, including [give examples such as coworkers, students, customers, leaders, volunteers, etc.]. Thank you for providing me with the opportunity to be a part of this great group.

I have learned something from each of you, and being part of this [team, group, organization] has been a very meaningful to me. [Give a few examples specific to your experience in the role you are leaving. Consider listing things like team accomplishments, special skills you acquired from the experience, relationships you formed with colleagues, goals achieved, etc.]

The experience I have gained along the way is invaluable, and I will always treasure the time I spent here. It's been a pleasure [working, volunteering, being a member] here, and I am a better [list profession, volunteer, person] because of it.

As I transition into [my new role/position, other adventures, retirement, full-time parenthood, etc.], please know that I will truly miss spending time with you and being part of the [insert company, organization or team name] team. I wish you all continued success, for now into the future, wherever your paths may take you. Best wishes and farewell.