

MLA Style Tips

General Tips

- Double space text
- Use 12-point, Times New Roman font
- Use a single space after sentences
- Set page margins to one inch
- Use a block quote for quotation over four lines
- Do not abbreviate the names of months in the body of your work, but do abbreviate them on the Works Cited page

Headers, Pages Number, Title Pages

- Unless specifically requested title pages are not used.
- In the header, align text to the right then type your last name and insert page number.

Works Cited Page

- Works being cited are listed in alphabetical order. Traditionally there are three types of sources: web, books and articles. Here is how you format each type.

Web

Last name, First name. "Article Title." Website Title. Publisher of Website, Day Month Year article was published. Web. Day Month Year article was accessed.

Books with one author

Lastname, Firstname. "Title of Book." City of Publication: Publisher, Year of Publication. Medium of Publication.

Books with two authors

Lastname, Firstname and Firstname Lastname. "Title of Book." City of Publication: Publisher, Year of Publication. Medium of Publication.

Articles in Scholarly Journal

Author(s). "Article's Title." Title of Journal Volume. Issue (Year): pages. Medium of publication.

Additional Resources

- Examples of [MLA style](#)