Dear Ms. Applegate,

As the school year comes to an end, we hope and pray that we are lucky enough to find another teacher as good as you in the Fall. Thank you for empowering (child's name) with the tools (he/she) needed to learn and grow. You were not just an educator to our child. You were a mentor and role model. (He/she) would not be doing this well without your guidance and support.

Thank you again for your dedication to (child's name) education!

Best,

(Parent's Name)