

[Date]

[Recipient]
[123 Anywhere Street]
[State, City Zip]

[Spouse]
[456 Home Street]
[State, City Zip]

Re: Acknowledgment of Spousal Support

[Recipient]:

This letter confirms that I, [insert name of spouse paying support] provide [insert name of spouse receiving support] with spousal support, known as “alimony”, in the amount of [insert amount] on a [weekly, bi-monthly, monthly, annual] basis.

I am required to pay this support by court order/agreement until [insert date] or [insert date upon which payments will stop and/or terms under which they will stop.] My payments are current, have never been late, and I have never defaulted on this obligation.

Please notify me if you require further information.

[insert name of recipient spouse] has received a copy of this letter.

Best regards,

[Spouse]