

## Christmas Preparation Checklist

### Week 1 – Day after Thanksgiving – December 7

- Set Christmas budget
- Create a general plan for celebration – what? why? where? when? who?
- Issue and confirm invitations for Christmas Day – when, where, who, who’s bringing what?
- Shop for Christmas decorations (only as needed)
- Set up Christmas tree and decorate (indoors and out)

### Week 2: December 8 - December 14

- Draft family Christmas letter for snail and/or email
- Make a list of Christmas cards, fill out and address
- Shop for Christmas presents that need to be shipped
- Ship Christmas cards and presents by the end of the week

### Week 3: December 15 – December 21

- Finalize menu for Christmas Day
- Confirm guest/family dishes
- Shop for remaining Christmas gifts
- Wrap gifts
- Shop for Christmas meal

### Week 4: December 22 – December 24

- Precook portions meal that can be prepared ahead of time
- Prepare cookies for Santa Clause, hang stockings
- Set Christmas table for meal
- Shop for last minute presents
- Wrap remaining presents
- Stuff stockings and set out presents on Christmas Eve

Have a Merry Christmas! Don’t miss the post-Christmas sales to stock up for next year’s festivities.